



WELLSPRING WORSHIP

Ministry Handbook

A MESSAGE FROM *our pastors*



Wellspring Worship Team!

Thank you for being a part of such a integral serve team here at Wellspring. Every Sunday, or Event, you have a great opportunity to lead people into God's presence. In Scripture, it was the worshippers that went ahead of the soldiers in battle.

When you come prepared to play, sing or lead worship - you are leading the way and helping people seek God, glorify Him and encounter His presence after perhaps a difficult week.

Leading others in this way is not only an honor but a great responsibility. Thank you for giving it your all and for realizing that ***every Sunday is SOMEONE'S SUNDAY*** where they accept Jesus as their Lord and Savior.

As you create genuine and purposeful environments of worship, you are impacting the Kingdom.

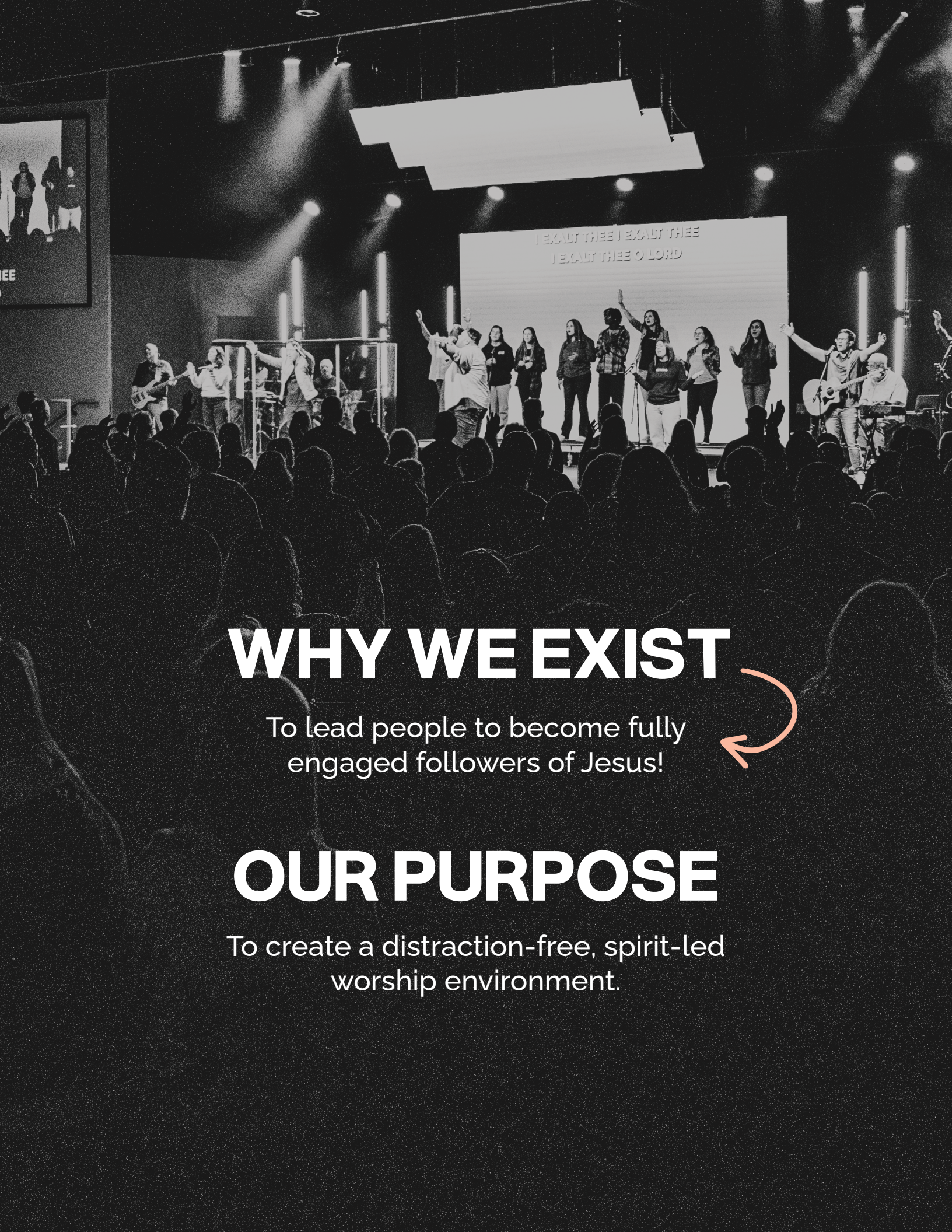
Thank you and God bless you,

Pastor Joey + April Adkins

WELCOME

Welcome to Wellspring Worship! We are thrilled to have you as a part of our worship family. Our desire is that this team is not only a place where you are able to use your gifts, but also a place to find life-giving relationships. In this handbook you will find what you need to start your journey.





WHY WE EXIST

To lead people to become fully engaged followers of Jesus!



OUR PURPOSE

To create a distraction-free, spirit-led worship environment.

WORSHIP

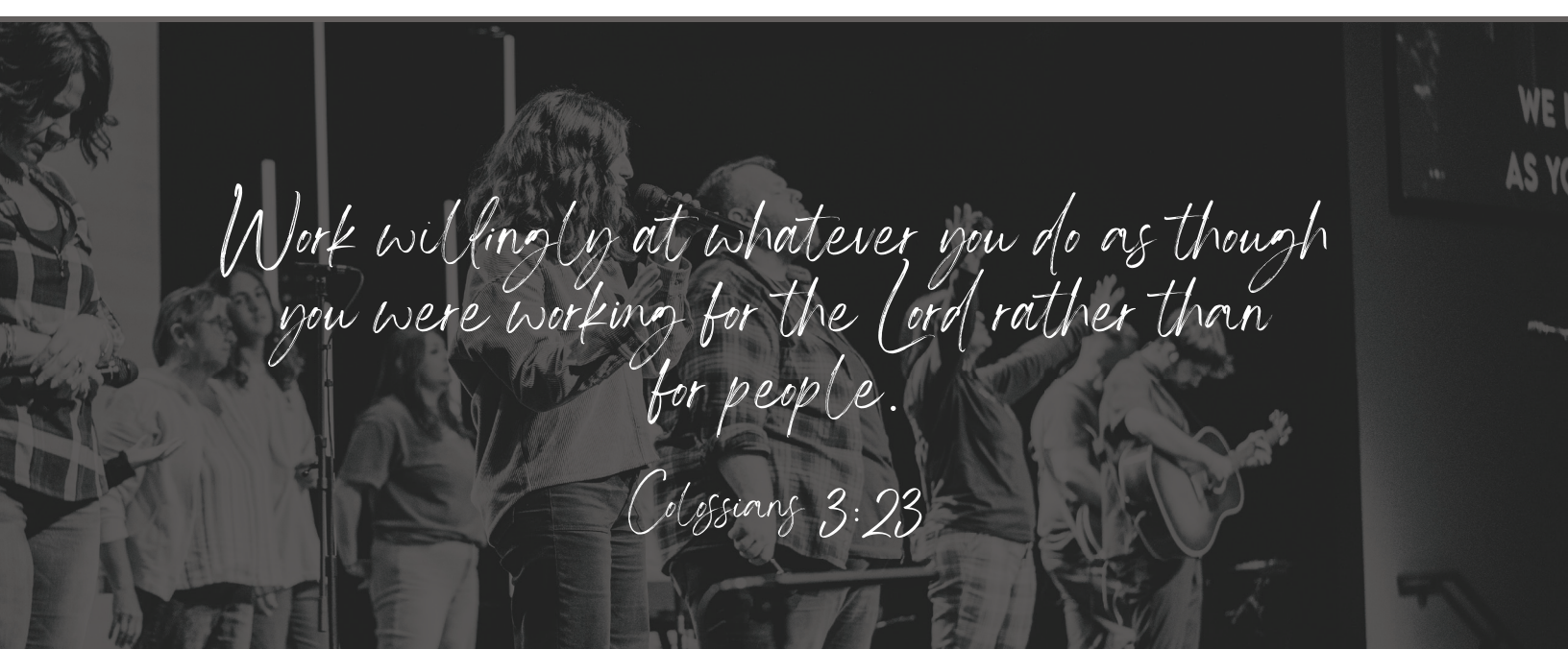
Cultural Values

BE COMMITTED

We aim to do ***everything as unto the Lord*** (Colossians 3:23); from our private time of worship and preparation to serving with our team on the platform. When we're scheduled for a service, we weigh the time and preparation it will require and either accept or decline. A standard weekend requires 7-8 hours of your time including practice, rehearsal, run-through, and services. We trust that ***our level of commitment has a real impact*** on our teams and how we minister to the Church.

BE A REGULAR ATTENDER

Each member of the team is expected to attend services regularly when they are not scheduled to serve. We want you to stay connected to what God is doing in our church family.



Work willingly at whatever you do as though you were working for the Lord rather than for people.

Colossians 3:23

PRACTICE REHEARSE RUN THROUGH

Practice

We **practice** at home. Our team will provide you with the resources you need to practice your parts at home. These resources can be found in the Planning Center Services schedule that you have been assigned to.

Rehearse

We **rehearse** on Thursday nights. We expect everyone scheduled for a Sunday to attend Thursday night rehearsal and to be at least 85% ready to play or sing the scheduled songs. Rehearsals are not designed for learning songs, but for the team to shore up any areas that are not 100%. Rehearsals are mandatory.

Run through

We **run-through** on Sunday mornings. Run-through time is designed as one last refresher before we play our first services on a Sunday.

PLANNING CENTER ONLINE

We use PCO as our online hub for all service details, scheduling, and resources. ***Team members receive requests for services via email or the mobile app, and they can choose to accept or decline*** – we ask that you respond within 7 days of receiving the request so we can either count on you or replace your spot with someone who is available. Every service you're scheduled for will have a list of resources and files attached to each song to help you prepare with confidence.

ACCEPTING

When **ACCEPTING** a request, you have considered the date, rehearsal times and amount of preparation required for the service and are confirming you would like to serve.

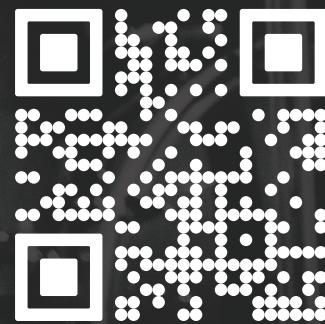
DECLINING

When **DECLINING** a request, we just ask that you let us know the reason. Need that weekend off to rest? Have a scheduling conflict or vacation planned? Your Director wants to know what's going on in your life and how they can celebrate or support you.

BLOCKOUT

The **BLOCKOUT** feature is a great way to let us know ahead of time when you know you won't be available. Vacations, events, and even pre-planned rest are perfect reasons to blockout.

SCAN HERE TO VIEW OUR PLANNING CENTER TUTORIAL





SCHEDULING

Using Planning Center Services, our team will request that you block out dates you are not available in the upcoming month. Following that, we will schedule our teams and send an email to each serve team member requesting them to serve. Once you receive a request, please respond in a timely manner. If you are unable to serve, simply click decline so that we are aware and can fill that position. ***When you are scheduled, you are expected to participate in the following schedule:***

- **AT HOME - PRACTICE**
- **THURSDAY REHEARSAL - 6:30PM-8:00PM**
- **SUNDAY - 7:00AM-12:30PM (3 SERVICES)**

PLATFORM DRESS CODE

We aim to set a clear precedence of what is appropriate and what is inappropriate to wear on the platform during a church worship service. We want to be sure that the way we dress exemplifies, honors, and glorifies Christ and represents our Church well.

SHIRTS

- Must have sleeves.
- Must not have distracting content: iconic images, text, or extremely busy patterns.
- Must not be very form-fitting or low-cut or cropped.
- Must be long enough for no skin or underwear to show when hands are lifted.
- No sweatshirts on Sundays.
- Avoid solid white shirts. Stage lights can cause white to be somewhat transparent.
- Avoid colors that will stand out on stage. *For example: Lime Green, Neon Orange, etc.*
- No t-shirts or t-shirts with graphics or words other than Wellspring branded shirts.
We encourage you to add a layer on top. For example: a jacket, open button-down shirt, or Cardigan.

PANTS/SKIRTS/DRESSES

- Must not be spandex, extremely form-fitting, or sweat-pant material.
- Should be full length. No capris or shorts.
- Should not have rips or holes with skin showing above the knee.
- When wearing a skirt or dress, please make sure that it is below the knee with hands lifted over your head.

SHOES/HATS

- Must not wear flip-flops.
- Use caution with sandals, must be strapped in the back. (Women)
- Hats are not to be worn on the platform when leading worship on Sundays.

HELPFUL TIP:

Stand in front of a mirror at home and lift your hands, jump, turn, kneel, etc. and check for any clothing issues per the above guidelines. When in doubt, text a photo to a leader for approval, bring a backup, or simply don't wear it. If an article of clothing is deemed inappropriate for the platform, it may interfere with your ability to serve on the platform that day.



SERVING POSITIONS

- Worship Leader
- MD – Music Director
- Vocal Lead
- Band Member
- Vocalist

AUDITIONS

We require anyone who wants to participate in this ministry to be formally onboarded, which includes the audition process. We know that musical skill is not necessary to worship God, but leading a congregation into God's presence with minimal distraction requires skill and awareness. Our process helps confirm whether someone can meet those predetermined standards.



PLATFORM PRESENCE

Platform presence refers to how we present ourselves in worship to God while leading from a platform. Our Church watches our facial expression and body language as much as they listen to the music and engage in worship. It is our job to model Biblical expression or worship and do so with the bold assurance that comes from knowing what God is asking of us in worship. Scripture provides us with extensive examples of how to use our voices and bodies in worship unto the Lord – we are instructed to clap, sing, shout, dance, bow and lift our hands, among many other types of expressions. These Scriptures inspire us to respond to the Lord not out of personal comfort, but out of heartfelt obedience and pure gratitude.

LIFESTYLE

Covenant

I will put God first, and make every effort to worship Him in spirit and in truth. **John 4:24**

I will walk in unity with the leadership of my worship team and the leadership of Wellspring Community Church. **1 Corinthians 1:10, Psalm 133:1**

My attitude will be humble, teachable, peaceful and positive. I will not partner with pride, gossip or negativity. **Romans 12:3, Proverbs 11:2**

I will make a conscious effort to honor God and represent him in speech and action, in texts and social media posts, and in my private thoughts and lifestyle. **Ephesians 4:29-32**

I will treat my body as a temple of the Holy Spirit and will guard against any type of dysfunctional sexuality that is contrary to the Word of God. **Genesis 1:27, Matthew 19:4-6, 1 Corinthians 6:9-11, 1 Corinthians 6:18-20**

I will treat my body as a temple of the Holy Spirit, evaluating my intentions in what I eat and drink (including alcohol), whether I eat or drink to excess, or what other substances I allow in my body. **1 Corinthians 6:19-20**

I will be loyal to my team by growing musically, spiritually and relationally. **Luke 2:52, John 15:13**

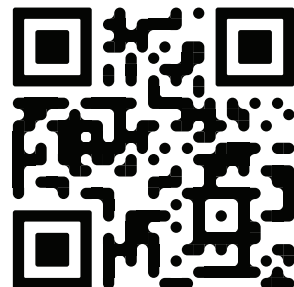
I will honor my team by being on time, prepared, and teachable. **Romans 12:10**

I will seek understanding from leadership when I'm confused or bothered by something. **Matthew 18:15**

I will seek reconciliation when I have a conflict with someone on my team. **Matthew 18:15**

I will be kind and treat others the way I would want to be treated. **Colossians 3:12**

I will be honest and vulnerable, trusting that my team cares for me. **Galatians 6:2**



Scan here to let us know you are ALL IN on the lifestyle covenant!



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